

ESSENTIAL SERVICE ID REQUEST FORM

Essential Service Personnel are those employees who have been deemed as essential and responsible for performing duties necessary to maintain the safe operation of the University.

With this designation the employee shall receive an identification card granting them permission to travel the highways, streets and roads in the State of New Jersey during a declared state of emergency.

If you meet the requirements listed above and require an Essential Services Identification Card, please fill out the rest of this form and send the original signed copy to:

Chief of Police
Rutgers University Public Safety
55 Commercial Avenue
New Brunswick, New Jersey 08901

Name of Employee: _____ Employee ID Number: _____

Department: _____

Address: _____

Work Number: _____ Home Phone Number: _____

Cell Phone Number: _____ Email Address: _____

Brief description of duties as it relates to the validity of why the employee requires this designation: _____

Signature of Employee

Name of Department Head (Please print)

Signature of Department Head